

# MELBOURNE LAW SCHOOL

## Assignment Extension Application

- This form does not apply to take-home examinations.
- The form must be submitted to the Law School Student Centre, Mezzanine Level, Melbourne Law School.
- The assignment extension policy is available on the LLB website.



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1. Supporting documentation must be attached.
2. Extension applications should be made as soon as it becomes evident that an extension is required.
3. Extensions will not be granted once the submission deadline has passed.
4. Applications will be decided within 24 hours of receipt of a correctly completed form.
5. You will be notified via email of the outcome to your University e-mail account.
6. It is your responsibility to check your e-mail for the outcome of your application.

Student Id	Family name
Given name/s	
Address	
	Postcode
Telephone	
Email address	@ugrad.unimelb.edu.au

### Subject/s for which extension is required

Subject name	
Lecturer	
Assessment	
Due date	Requested due date

Subject name	
Lecturer	
Assessment	
Due date	Requested due date

### Reason for application

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Student signature \_\_\_\_\_ Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

### Office use only

Approved / Not approved

Comments \_\_\_\_\_ New due date \_\_\_\_\_

Database updated \_\_\_\_\_ Emailed \_\_\_\_\_ Initials \_\_\_\_\_