

MELBOURNE LAW SCHOOL
*Special Consideration –
Preferred Outcome Request - LLB*



THE UNIVERSITY OF
MELBOURNE

THIS FORM MUST BE ATTACHED TO THE HCAP. COMPLETE A SEPARATE FORM FOR EACH SUBJECT.

Details of the University's Special Consideration policy can be accessed through the Student Policy Directory at the following site: <http://www.services.unimelb.edu.au/policy/index.html>

Student Id:
Family Name:
Given Name:
Subject Code:
Subject Name:
Name of Lecturer:
What is the assessment component for which you are seeking Special Consideration:

What are your reasons for making this Special Consideration request?

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What impact have these circumstances had on your ability to complete the assessment task?

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Due date of the assessment task:

or date of the exam:

Outcome sought (tick box)

- Special Assessment: eg. further coursework, exam
- Extensions for assignment – (more than ten days):
number of additional days sought _____ proposed new due date of submission _____
Special Consideration is not the correct process for extensions of 10 working days or less. Students must fill out an Application for Extension form prior to the assignment due date.
- Exemption: waiver of attendance requirement
- Other (please specify):

(An adjustment of marks is not an available outcome for Special Consideration.)

Please note: The above selection will not necessarily lead to your requested outcome. The final determination is dependant on all information provided

Additional Comments

Disability Liaison Officer:

Student Wellbeing and Welfare Coordinator:

Student signature _____ Date ____ / ____ / ____

Please complete and submit this form with the HCAP to : Law Student Centre, Mezzanine Level,
Melbourne Law School